

Application for Balance Certificate

Date:/...../.....

Branch:

Dear Sir/Madam,

I / We humbly request you to issue a Balance Confirmation Certificate of my/our account maintained at your good bank according to the following information:

Account Number	<input type="text"/>
Account Name	<input type="text"/>
Full Address	<input type="text"/>
Equivalent Foreign Currency	<input type="text"/>
Purpose of Balance Certificate	<input type="text"/>

I / We hereby authorize the Bank to debit my/ our account mentioned above for the necessary charges as per the Bank's Standard Tariff and charges. I/We hereby request you to provide Balance Confirmation Certificate to my/our Agent whose specimen signature appears as below.

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Signature (s) Stamp if applicable

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Specimen Signature of A/c Holder's Agent Name:

I have received the Balance Confirmation Certificate as requested above.

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Receiver's Signature

For Bank's use only	
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Applicable Charge amount:

Tran ID:

Applied Forex Rate:

Date:/...../.....

Certificate Issued By:

Certificate Verified By: