



कुमारी बैंक लिमिटेड

KUMARI BANK LIMITED

सबैका लागि, सधैंका लागि

(नेपाल राष्ट्र बैंकबाट "क" वर्गको ईजाजत पत्र प्राप्त संस्था)

To
The Manager
Kumari Bank Limited

Date:

Branch:

Subject: Partial Payment under Draft/TT against Invoice No.:

Dear Sir,

We request you to send advance as per following details:

Currency and Amount in Figures.....

Currency and Amount in Words.....

Partial Payment (In Percentage of the Invoice value if applicable)

Invoice Number/Reference

Invoice Date

Purpose of payment

Name of the Goods

Nature/Use of the Goods

Name and Address of the Beneficiary

.....

We hereby assure you that the remaining partial payment under the captioned Invoice shall be made in advance by means of Draft/TT only and no other mode of payment (LC/DAP/DAA) shall be applied for remitting such payments before the import of goods to Nepal Customs. We would also like to declare that the goods being imported have not entered Nepal Customs and once the goods are cleared from the said office, we shall submit the entire relevant documents to your good bank.

Further, we shall be fully responsible to import the goods in Nepal from the remitted amount and shall arrange for the return of funds if such goods/services do not reach Nepal. We hereby take responsibility for any acts or misconduct of the person authorized to deal and correspond with the Bank. We assume all risks and responsibility for misappropriation or deflection of foreign currency due to non-delivery of merchandise or any other reasons or revenue evasion arising from the fund transfer.

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Authorized Signatures and stamp