

APPLICATION FOR REFUND OF DEPOSIT AMOUNT

Kumari Bank Retirement Fund
 Bagbazar, Kathmandu
 Nepal

Date:.....

Re: Application for Refund of Deposit Amount

Dear Sir/Madam,

This is to inform that I have resigned/retired from the service of effective from Hence, you are kindly requested to close my following Provident/Retirement/..... Fund account/s and refund the amount deposited in said account/s and the interest accrued thereon by issuing cheque/ by depositing in my Saving/ Current Account No maintained with Kumari Bank Ltd. as per the rules of the Kumari Bank Retirement Fund.

Name of the Account Holder (Applicant): <input style="width: 90%;" type="text"/>	
PF / RF / Account Number: <input style="width: 90%;" type="text"/>	
Name/Code of the Employer (Institution): <input style="width: 90%;" type="text"/>	
Father's Name: <input style="width: 90%;" type="text"/>	
Grand Father/ Husband's Name: <input style="width: 90%;" type="text"/>	
Address: <input style="width: 60%;" type="text"/>	Tel./Mobile No.: <input style="width: 30%;" type="text"/>
Office ID Card No.: <input style="width: 15%;" type="text"/>	Outstanding Loan (If loan taken): <input style="width: 15%;" type="text"/>

Pan No:-

Thumb Impression

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Signature of Account Holder (Applicant)

Name:

Designation:

Date:

Recommendation of	
	Employer (Institution)
	Kumari Bank Branch
Signature:	
Name:	
Designation:	
Seal of Institution:	

For Kumari Bank Retirement Fund's use

Name of the Account Holder (Applicant):			
PF / RF /..... Account Number:			
PF / RF/ Loan Account Number:			
Name /Code of Employer(Institution):			

Calculation for Payment

Particular	PF	RF	Total
Balance Amount :				
Add: Interest Accrued on Deposit				
Total Payable Amount:				
Less: Tax Deduction Amount				
Total Amount after TDS:				
Less: Loan taken against Deposit				
Less: Accrued Interest on Loan				
Net Payable Amount(In Figure):				
Net Payable Amount(In Words):				

Please close the account/s and release the amount.

Prepared by

Checked by

Approved by

Received Cheque/Credit Advice No.....of..... amounting
 Rs..... (In words.....) as the refund of Provident/Retirement/..... Fund as stated
 above.

Thumb Impression

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Receiver's Signature

Receiver's Name:

Date: